

DIRECT ROUTING CHECKLIST



TELNET
WORLDWIDE

NOTE: Open this interactive PDF in Adobe Reader or Adobe Acrobat for optimal functionality.

Please answer the following questions, so that we can best serve your business communications needs.

Questions

Target turnaround for order completion? (Customer/vendor to confirm)

What is the main number? (Customer/vendor to confirm)

Are you currently using any international dialing (excluding Canada)? (Customer/vendor to confirm)

Do you have a Microsoft Certified partner who is ready to assist you? (Customer/vendor to confirm) YES NO

- If so, what is the company name of your certified partner? (Customer/vendor to confirm)

911 Records:

Telephone number - TN#: (Customer/vendor to confirm)

Physical address of the premise: (Customer/vendor to confirm)

Directory Listing Information

Please confirm the following information regarding directory listings.
One listing is included; additional listings are \$6.00 each.

Name: (Customer/vendor to confirm)

Address: (Customer/vendor to confirm)

Is the above directory listing information correct? (Customer/vendor to confirm) YES NO

Are there additional numbers that need to be listed?



Direct Routing Checklist

Telephone Numbers to Port

Telephone Numbers to Port (Customer/vendor to confirm)

Toll-Free Numbers to Port

Toll-free numbers to port - Populate from LOA (Customer/vendor to confirm)

Terminate to - Populate from LOA (Customer/vendor to confirm)



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Microsoft Teams Information (Please refer to [Microsoft Teams Direct Routing Help Guide](#) for more info)

DNS: A record of the CPE: (Customer/vendor to confirm)

365 Domain URL (FQDN - Fully Qualified Domain Name): (Customer/vendor to confirm)

SSL Cert and Key: Customer documents to obtain Private Key and CRT (PEM x.509 Format): (Customer/vendor to confirm)

Microsoft 365 User/Identify to TN mapping (QTY of fields auto created of the QTY to TN's): (Customer/vendor to confirm)

CA Cert (PEM x.509 Format): (Customer/vendor to confirm)

MS Teams Configuration Completed? (Customer/vendor to confirm) YES NO